

Executive Board Meeting, May 4th, 2008

Present: Kathy Brito, Marci Stringham, Luisa Diorio, Kirsten, Ivelisse Suarez-Levine, Denny Chern-Kelk, Elise Kagan

The minutes from the previous Executive Board meeting were approved.

Luisa Diorio mentioned that she had recently had a discussion with Ms. Chory in which Ms. Chory had asked why administration was not invited to the Spaghetti Dinner. After some discussion of the rationale for having or not having administration at the event, a motion was made and passed to invite administration to the June 4th Spaghetti Dinner.

The end of year festivities were discussed, specifically 8th grade graduation on June 20th. The PA will provide 10-12 cakes, decorations (balloons) and drinks for the celebration which will be held in the garden path. It was noted that the 7th grade helps out and serves 8th graders at the event. Apropos of graduation, it was also noted that Jennifer Marciano's daughter is graduating and that the PA, as per tradition, will present Ms. Marciano with a plaque to thank her for her service to the school. Kathy Brito will price the plaque and the money for it will come out of the miscellaneous category in the budget.

In the course of discussing the budget and outstanding obligations, Kathy Brito indicated that Mr. Miller had told her that \$1,000 from the budget needs to go to the upper school for graduation. According to him, these monies were raised in 2006-2007 through the sale of candy bars and went into the PA budget. Therefore, if he is correct, the opening balance of \$7,608 at the beginning of the year would reflect the \$1,000 from the candy sale. It was agreed by all that Mr. Miller needed to provide documentation before the money could be released. Kathy Brito will follow up with him.

Marci Stringham wondered whether the audit committee is going to do anything. Luisa Diorio explained that at the March general meeting, she gave the records to the committee and that after an initial review the committee stated that they wanted all the records put into binders. Kathy Brito spoke to Rebecca Alicea about whether this was a requirement and Ms. Alicea said that while it would be a courtesy it was not required. Ms. Diorio is going to put the records into binders and deliver them to the audit committee at the next general meeting.

The remaining PA commitments for the remainder of the school year were discussed. The PA will donate the juice boxes and bottles of water is still has in stock to Field Day and the County Fair. Kirsten Cowal reminded the others that Ms. Chory had asked for parent help in making new game booths for the County Fair. Kathy Brito will talk to Ms. Chory to get some more clarification of what she wants and will also ask her about whether the PA needs to provide anything for the kindergarten celebration.

It was noted that \$1,000 in prize money is still owed from the PA budget. It was established that the fundraising committee needs to give the PA the names of the winners and the amounts owed and formally request the funds.

The June 13th Family Yoga Night is up in the air – Susan Saar has something else going on that evening and Stacey Linden isn't sure she wants to run things by herself.

The meeting adjourned at 7:00pm.

Respectfully submitted,

Kirsten Cowal

Recording Secretary